



2021 EXHIBIT SPACE CONTRACT

April 14 - 16, 2021
Mandalay Bay Convention Center | Las Vegas, NV

COMPANY INFORMATION: Exhibitors are responsible for updating their online profiles, print profile, and product categories.

Legal Company Name: _____
 Exhibiting as: _____
 Mailing Address: _____
 City: _____ State/Province: _____ Zip/Postal Code: _____
 Country: ** _____ Web Address: _____
 Phone: _____ Toll-Free: _____

SHOW CONTACT INFORMATION: (If the Show Contact is not responsible for the overall health and safety while at the event, please email the contact information to jolyne.doyle@informa.com) This information is used for correspondence only and is not published.

Contact Name: _____ Title: _____
 Phone: _____ Mobile: _____
 Email: _____

INVOICE/ACCOUNTING CONTACT INFORMATION: (If different than show contact)

Contact Name: _____
 Mailing Address: _____
 Phone: _____ Email: _____

MARKETING CONTACT: (If different than show contact)

Contact Name: _____ Email: _____

Are you an NRCA member?

☐ YES, membership # (REQUIRED): _____ ☐ NO

*You must be a member in good standing at the time you submit your contract to receive the member rate. NRCA determines eligibility.

NRCA MEMBER' RATES (per sq.ft.)	*On-site Booth Rate Through Feb. 6, 2020	Regular Booth Rate After Feb. 6, 2020
599 sq.ft. or less	\$39.25	\$40.50
600 sq.ft. - 999 sq.ft.	\$37.75	\$39.00
1,000 sq.ft. - 1,999 sq.ft.	\$33.50	\$34.75
2,000 sq.ft. or more	\$32.00	\$32.50

NON-MEMBER RATES (per sq.ft.)	*On-site Booth Rate Through Feb. 6, 2020	Regular Booth Rate After Feb. 6, 2020
599 sq.ft. or less	\$42.00	\$43.50
600 sq.ft. - 999 sq.ft.	\$40.50	\$42.00
1,000 sq.ft. - 1,999 sq.ft.	\$36.25	\$37.75
2,000 sq.ft. or more	\$32.25	\$32.75

*To receive this rate, your Booth Application & Contract and a 25% deposit must be received in the Sales Office located on Level 2, Room D220 by 3:00 pm on February 6, 2020.

DESIRED BOOTH SPACE List all preferred booth space(s). All space is allocated in 100 sq. ft. increments. Please provide 8 options.

I would prefer to exhibit in the:

- ☐ Business & Technology Pavilion
☐ Metal Marketplace
☐ Siding Pavilion - NEW
☐ I require a corner booth

Additional \$250 fee per corner for each in-line corner booth

1. Booth # _____ (_____ sq.ft.) 5. Booth # _____ (_____ sq.ft.)
 2. Booth # _____ (_____ sq.ft.) 6. Booth # _____ (_____ sq.ft.)
 3. Booth # _____ (_____ sq.ft.) 7. Booth # _____ (_____ sq.ft.)
 4. Booth # _____ (_____ sq.ft.) 8. Booth # _____ (_____ sq.ft.)

List **specific companies** (not product lines) you do not wish to be next to, limit of five companies. (See item #4 on reverse side.)

1. _____
 2. _____
 3. _____
 4. _____
 5. _____

☐ **Insurance** (International Exhibitor Requirement)\$115**
 Insurance coverage will be added for International Exhibitors but any exhibitor can purchase a policy. All exhibitors are required to obtain the coverages outlined in Clause 17. Insurance regardless of geographic location. International insurance policies often are not valid in the United States; Informa Markets negotiated the necessary coverages at a discounted rate to ensure the appropriate coverages are in place. Coverage will be opted in and included when contracting. International is defined as outside the United States or Canada. This fee will be waived/refunded if a valid Certificate of Insurance with the necessary coverages is provided. Coverage is subject to underwriting review; see clause 17. Insurance and your booth confirmation for additional information.

Digital Media Upgrade\$295
 A non-refundable \$295 charge has been applied for the production of your digital profile. This includes a company logo on your online booth profile, five (5) product previews, five (5) press releases, and three (3) video listings. In addition, your exhibit fee includes unlimited complimentary expo hall passes for your customers and prospects along with personalized links and codes for discounted conference registration.

Calculate Your Exhibit Space Fee

BOOTH DIMENSIONS _____ X _____	=	TOTAL SQ. FT. _____	X	SQ. FT RATE \$ _____	+	CORNER BOOTH FEE \$ _____	+	INSURANCE \$ _____	+	MEDIA UPGRADE \$295	=	TOTAL EXHIBITOR FEE \$ _____
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We understand this application becomes a binding contract when accepted by Informa Exhibitions U.S. Construction & Real Estate, Inc. We agree to abide by the Informa Markets Sponsorship and Exhibitions Terms and Conditions found online <https://www.theroofingexpo.com/exhibit-terms> and regulations adopted by Informa Exhibitions U.S. Construction & Real Estate, Inc. in accordance with the terms herein.

REQUIRED

Signature: x _____

Printed Name: _____

By providing your contact information and signature, you are authorizing Informa Exhibitions U.S. Construction & Real Estate, Inc. to send you promotional materials via mail, fax, email, or SMS.

RETURN YOUR CONTRACT & PAYMENT TO:

International Roofing Expo
 222 West Las Colinas Blvd.
 Suite 450E
 Irving, TX 75039

METHODS OF PAYMENT:

Please check one:

- ☐ **Check made payable to:**
 International Roofing Expo
- ☐ **Wire / ACH***
- ☐ **Credit Card:** PCI compliance requires credit card information must only be received via our secure fax line **972-550-5390** or through our online contract portal.

*Refer to clause 7 on Page 2

All payments should be in USD funds. Exhibitors are responsible for all bank collection fees and/or discounts associated with their payments.

QUESTIONS?

Please contact Show Management at:
 Toll-free: 800-684-5761
 Outside USA: 972-536-6415
 Email: sales@theroofingexpo.com
www.theroofingexpo.com

PAYMENT TERMS

25% deposit due with all contracts by:
 - On-site Rates: Feb. 6, 2020
 - Regular Rates: April 3, 2020

50% deposit due with all contracts by May 29, 2020

100% payment due with all contracts by October 9, 2020

CANCELLATION TERMS

50% of the Total Exhibitor Fee is due if canceled at least 180 days prior to the opening date of the event.

100% of the Total Exhibitor Fee is due if canceled less than 180 days prior to the opening date of the event.

Please see the full cancellation terms and conditions found online at <https://www.theroofingexpo.com/exhibit-terms>

FOR SHOW MANAGEMENT USE ONLY

Date Received: _____
 Booths Assigned: _____
 TSF: _____
 Deposit Received: _____
 AE: _____
 CO ID#: _____